

**Grafton-Coos Regional Coordinating Council**

**August 14<sup>th</sup>, 2020 – 10:00 AM**

**Online Meeting via Zoom**

**DRAFT Meeting Minutes**

**Attendees:** Van Chesnut (Advance Transit); Christine Lee (TCCAP); Mark Frank (State Committee on Aging); Carole Zangla (GCSCC); Brenda Gagne (TCCAP); Pat Crocker (UVLSRPC); Alex Belenz (UVLSRPC)

**1. Welcome and Introductions.** The meeting was called to order at 10:04 AM. Chair Gagne read a statement indicating that the RCC was meeting remotely under the emergency procedures of RSA 91-a as permitted by executive order of the Governor of NH due to the COVID-19 pandemic. A round of introductions was completed.

**2. Approve Meeting Minutes from 3/31/2020.** The minutes of the March 31<sup>st</sup>, 2020 RCC meeting were approved unanimously via motion of Frank/Van, with Christine abstaining.

**3. Updates from Providers and Members.**

- Grafton County Senior Citizens Council (Carole): GCSCC is still only doing clientless transportation services (Meals on Wheels, errands, etc). They are looking at reopening bus services, which would require some retrofitting for safety.
- Advance Transit (Van Chesnut):
  - AT is still not operating its DHMC shuttles from lots 9 and 20. DHMC has over 1,000 employees working remotely. Prior to COVID-19, AT was expecting to expand shuttle services. AT has been operating reduced service on their Dartmouth downtown shuttle but anticipate resuming full service later in August. Large buses have been outfitted with partitions, masks are required, and there are capacity limitations in place. Mark asked if funding had been made available for modifications. Van replied that the CARES Act provided additional funds for the FTA 5311 program that could be used to offset costs.
  - AT is looking at implementing 15-minute headways for the Blue Route. Ideally this would be funded through FTA 5311 funds with the transfer of CMAQ funds to 5311 by NHDOT.
  - AT has been involved in discussions around proposed developments in the NH Route 120 corridor and how those developments will be served by transit.
- Tri-County CAP (Brenda Gagne): Littleton Regional Hospital is no longer operating the Littleton Care-a-Van, so TCCAP is trying to develop a plan to keep the service operational. TCCAP is using inflatable superheroes to promote social distancing on their buses. TCCAP is performing meal delivery in addition to volunteer driver services. TCCAP is still waiting on the purchase of three buses through the FTA 5310 program, which is causing some anxiety. Some vehicles are near the point of exceeding their serviceable life.

**4. 5305e/Coordinated Plan Updates.** Alex noted that public outreach for the Coordinated Plan for Northern Grafton, Coos, and Carrol Counties had been put on hold for a time due to the COVID-19

pandemic, and again due to staffing transitions. The survey has been mostly developed and will likely be distributed later in the summer or early fall.

**5. Other Business.** Brenda noted that this would be her last meeting with the RCC as she has been promoted within TCCAP. Christine Lee will be taking over TCCAP's transportation services and will serve as the RCC rep. A new chair for the RCC will be needed. Members congratulated Brenda and thanked for her work.

Meeting was adjourned unanimously at 10:48 AM.

Respectfully submitted by Alex Belenz

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