

NORTH COUNTRY COUNCIL BOARD OF DIRECTORS MEETING MINUTES

Wednesday, August 15, 2018

Mt Eustis Commons, 1st Floor Conference Room

262 Cottage Street, Littleton, NH

2:30 p.m. to 4:00 p.m.

BOARD MEMBERS PRESENT: Jo Lacaillade, Chair; Vicki DeLalla, Treasurer; Carl Martland, Vice Chair; Jennifer Fish, Doug Grant

BOARD MEMBERS ABSENT: Dennis Lund

STAFF MEMBERS PRESENT: Kathleen Frenette, Co-Executive Director & COO; Michelle Moren-Grey, Co-Executive Director & CEO

2:48 pm Welcome

Board Member Lacaillade opened the meeting at 2:48 pm.

- **Minutes from the July 18, 2018 Meeting**

Discussion held regarding new transcriber and the minutes received.

MOTION: Board Member Martland moved to defer minutes until the next meeting, pending review. Seconded by Board Member Lacaillade. The motion carried (6-0-0).

July Financials

Reviewed. Discussion held.

It was suggested having a narrative to go with financials.

Board Member Martland discussed profit and loss report for July 2018, the balance sheet and statement of cash flows 2018.

MOTION: No vote on July Financials.

Old Business

Treasurer DeLalla discussed the EHF publishing invoice and notes from the last meeting reviewed regarding this. Ms. Frenette states she followed up and called the vendor and left a voice mail message and has had no response. Item to be discussed as well in the finance meeting per Board Chair Lacaillade.

Information/Questions/New business

Board Member Grant discusses contact list for upcoming Annual Meeting and Dinner with regard to sponsorship.

New Business

Ms. Moren-Gray informed the Board that NCC did not receive the solid waste contract from USDA. NBRC awards were reviewed. EDA grant disaster funding budget is in the works, and the indirect rate DOT meeting is taking place next week.

Ms. Frenette informed the Board that new computer equipment is needed for work on the UPWP contract and can be reimbursed under the UPWP.

Board Member Lacaillade discussed update on caterer for fundraiser dinner and upfront payment needed. Ms. Frenette responded that sponsorship funds received thus far should cover the deposit needed. New quote from caterer discussed.

Treasurer DeLalla discusses RSA book order and that the Office of Strategic Initiatives has an RFP out to vendors. The cost of the books will be known at the end of August.

Adjourn

MOTION: Treasurer DeLalla moved to adjourn the Board Meeting at 3:56 pm. It was seconded by Board member Grant. The motion carried.

Respectfully Submitted,

Anne Klein, Recording Secretary

Klein Transcribing