

NORTH COUNTRY COUNCIL BOARD OF DIRECTORS MEETING MINUTES
Wednesday, August 16, 2017
Mount Eustis Commons
NCC Conference Room
Littleton, NH

BOARD MEMBERS PRESENT: Jo Lacaillade, Chair; Vicki DeLalla, Treasurer; Carl Martland; Neil McIver; Bob DeAngelis (left early); and Robin Frost, Secretary

BOARD MEMBERS ABSENT: Earl Sires; Robin Irving; Lilli Gilligan; and Thomas Holmes

STAFF MEMBERS PRESENT: Dr. Barbara Robinson, Executive Director; James Steele, Finance & Accounting Manager

STAFF MEMBERS ABSENT: Kathleen Frenette, Operations Manager

3:30 - Welcome and Minutes from July 19th

Chair Lacaillade opened the meeting at 3:43 p.m.

MOTION: Board Member DeLalla moved to approve the Minutes from the Meeting of July 19th, 2017, as amended. It was seconded by Board Member Frost. The motion carried. (6-0-0).

The following items were pointed out:

- ✓ Board Member Martland indicated that his name was spelled wrong in them, missing a D.
- ✓ The Board discussed the last paragraph under Scenic Byways to clarify the amount being paid back to the funders.
- ✓ The Board discussed paragraph 8 on page 3, regarding the breakdown of the proposed budget for the Annual Meeting.

3:40 - Old Business

None.

3:45 - Committee Reports

✓ **Loan Committee Report**

Dr. Barbara Robinson updated the Board as to TPP, indicating that there was a meeting yesterday wherein three potential purchasers of the building participated. She reported that she visited Village Gun Store on Saturday, and that business seems to be going well. She noted her concerns regarding Ragged Mountain.

She mentioned that she received an email late Sunday from Mike Scala regarding the process of transferring the loan. She indicated that she now has the beginnings of the Article that the Board needs to sign, and that she anticipates requesting both Attorneys, Bill Oliver and Roland Oliver, to review it prior to moving forward on it.

She pointed out that they are hoping to get everything consummated by the end of September, as it is the end of the quarter with EDA.

✓ **Finance Committee**

▪ **June 2017 Financials**

Mr. James Steele distributed the June 2017 Financials to the Board. He noted that these were what were presented to the Auditors, and that these numbers are not final, as there may be some adjustments that need to take place, as per the Auditors.

He also distributed the July 2017 Profit & Loss balance sheet, and summarized how the financials looked currently. He noted that the membership dues that were recognized were slightly higher than the anticipated average for the six months, in order to zero out the budget. He discussed upcoming spending, including the invoice he received from the Auditors.

✓ **Other Committee Reports**

▪ **Connecticut River Joint Commissions (CRJC)**

Dr. Robinson informed the Board that there will be a meeting on Monday.

▪ **Comprehensive Economic Development Strategy (CEDS)**

Dr. Robinson informed the Board that the next meeting will be on September 8th, 2017, in Conway.

▪ **Transportation Advisory Committee (TAC)**

Dr. Robinson informed the Board that she is unsure as to when the next meeting is scheduled, then checked and its September 21. But she noted that they will be very engaged in the GACIT Hearings, for which there are three in September 2017 in their region and three in October 2017.

▪ **Scenic Byways**

Board Member Martland discussed what is currently going on between DOT, Scenic Byways, and the NCC, and expressed his sentiments regarding the situation. (*A verbatim transcript has been produced in order to capture what was said at the meeting.) Board Member DeAngelis suggested a face-to-face meeting with DOT, Scenic Byways, and NCC in order to discuss some of the misunderstandings. Further discussion took place regarding what that meeting would look like, who would be involved, and when it could take place.

✓ **Personnel Committee**

Chair Lacaillade indicated they've met a few times in nonpublic sessions to deal with some of the issues that had come to light, and they have plans to move forward and anticipate having a cohesive team. She informed the Board that Tara has resigned from NCC employment, and that she will be leaving at the end of the month.

4:10 - Informational/Questions/New Business

Chair Lacaillade informed the Board that Board Member DeAngelis has turned in his letter of resignation, due to his being out of the country for the next several months, but noted that, should he desire upon his return, he would get in contact with NCC to rejoin the Board.

MOTION: Board Member DeLalla moved to accept Bob DeAngelis' letter of resignation. It was seconded by Chair Lacaillade. The motion carried. (6-0-0).

✓ **Earl Sires' Resignation**

Dr. Robinson indicated that there has not been a formal vote to say that he is no longer a Member of the Board.

MOTION: Board Member DeLalla moved to accept Earl Sires' resignation. It was seconded by Board Member Frost. The motion carried. (5-0-0).

4:15 - Other Business

Dr. Robinson informed the Board that there will be a Commissioner's Meeting that is happening down the hill at the Senior Center following the board meeting. She described the event and what was to take place.

4:20 - Adjourn

MOTION: Board Member Frost moved to adjourn the meeting at 4:18 p.m. It was seconded by Board Member DeLalla. The motion carried. (5-0-0).

Respectfully Submitted,

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