



Thursday, March 21, 2024

BOARD MEMBERS PRESENT: Paul Robitaille, Chair; Ben Gaetjens-Oleson, Mark Dindorf, Member

STAFF MEMBERS PRESENT: Michelle Moren-Grey, Executive Director; James Steele, Finance Manager & Special Projects Planner

Call to Order

Chair Robitaille called the meeting to order at 2:03

Attendance by Roll Call

Paul Robitaille, Chair; Ben Gaetjens-Oleson, Vice Chair, Mark Dindorf, Member

Minutes of 01/18/2024 Approval

Ms. Moren-Grey commented that Member Martland emailed changes to the minutes on page 2 of the draft minutes. Should read Questions – Member Martland noted that NCC is halfway through the year and has spent a third of the funds and earned a quarter of the revenue.

MOTION Vice Chair Gaetjens-Olsen made a motion to approve the 03/21/2024 minutes with changes. The motion was seconded by Member Dindorf.

The motion carried – 3 in favor/ 0 opposed / 0 abstention.

Financial

Financial Report

Mr. Steele provided an overview of the financials.

NCC is seeing continued improvement in its financial condition, realizing a profit of \$1,582, bringing the FY loss to \$8,275. In February, NCC began using an insured Cash Sweep account to ensure that funds are covered by FDIC. The benefit is any funds swept into the account realize a 1.5% as compared to the .05% received now.

The current net position has increased to \$297,938, and the current ratio is 2.44 representing NCC's ability to pay liabilities with readily available resources.

Operating expense / operating revenue 1.02 portion of current year operating revenues needed to cover expenses.

Liabilities to net position .91 represents the portion of equity that will be needed to cover all liabilities.

NCC maintains a strong financial position.

MOTION Vice Chair Gaetjens-Olsen made a motion to approve the Financial Report. The motion was seconded by Member Dindorf.

The motion carried – 3 in favor/ 0 opposed / 0 abstention.

Mr. Steele reviewed the current budget/projects in relation to YTD. Mr. Steele noted that there are no unsecured funds, and NCC is meeting expenses. Noting that the office line item was increased to purchase computers needed (2).

Question – is the staff still working remotely? Ms. Moren-Grey commented that most staff is in the office with some remote days.

Ms. Moren-Grey indicated that the meeting materials contain contracts that were approved at the last meeting of over \$25,000. Follow-Up to January meeting.

Other Business

OHRV State Commission—Ms. Moren-Grey commented that we received one application for the NH State OHRV Study Commission North Country Council Appointed Member. Members Gaetjens-Olsen and Dindorf reviewed the application. Ms. Moren-Grey commented that this individual submitted an application the first time, and this application is more robust than the first time. This individual has also attended meetings and is familiar with the OHRV State Commission activity.

Question regarding the expectation of report back to the Council. Ms. Moren-Grey indicated that the individual would be required to report back to NCC on Commission activities and she will provide the framework for reporting back.

MOTION Vice Chair Gaetjens-Olsen made a motion to appoint Claude Pigeon to the OHRV State Commission. The motion was seconded by Member Dindorf. Chair Robitaille recused himself from the vote.

The motion carried – 2 in favor/ 0 opposed / 0 abstention.

Staffing Update – Ms. Moren-Grey announced that Kaela Travares, Planning Director, has accepted a position in New Mexico and will be transitioning over the next few months. Ms. Moren-Grey commented that Kaela's excellent work with our communities will be missed, and we wish her the best of luck in what is to come.

Ms. Moren-Grey announced that we have hired Angela Cleveland as the Planning Coordinator. Ms. Cleveland brings over 10 years of community and planning experience to the Council and has worked with RPC's of NH and for communities in the state of MA. We will welcome her on the first of April. Ms. Moren-Grey commented that it is anticipated Angela will pick up Kaela's work seamlessly and fit in with NCC current team.

BOD Update – Vice Chair Gaetjens-Olsen announced that he would be leaving the Town of Lancaster in late March and would like to stay as NCC Representative. Mr. Gaetjens-

Olsen has passed the letter from Ms. Moren-Grey in appreciation of Mr. Gaetjens-Olsen's consistent contribution to the Commission. Ms. Moren-Grey commented that she is looking forward to continuing to work with him as a representative. In addition, Ms. More-Grey announced that Franconia will appoint two Representatives at their next meeting.

Discussion continued regarding BOD appointments and terms of Representatives.

Membership – Ms. Moren-Grey reviewed a map of the current membership status and history.

Upcoming presentation (March 27th) Wildland Fire Presentation by NH Forest and Lands

Next Full Commission Meeting will be in June

Member Dindorf commented on the unusual taxation year Hart's Location had concerning a negative local school tax rate that eclipsed their ability to collect statewide education property tax and county property tax—having a future impact on Town finances.

Nonpublic Session under RSA 91-A:3, II (if needed)

None needed.

Public Comment

Chair Robitaille asked for public comment – there was none.

Adjournment

MOTION Member Dindorf made a motion to adjourn. The motion was seconded by Vice Chair Gaetjens-Olsen.

The motion carried - 3 in favor/ 0 opposed / 0 abstention

The meeting adjourned at 3:38

Respectfully Submitted,
Michelle Moren-Grey, Executive Director