

**NCC Transportation Advisory Committee Meeting  
Granite State Room  
at North Country Resource Center  
629 Main St B, Lancaster, NH 03584  
Tuesday, September 16<sup>th</sup>, 2022  
10:00AM-12:00PM**

**MINUTES**

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1. Welcome and Introductions
2. Call to Meeting

The meeting was called to order at 10:04AM.

Brigitte Codling (Haverhill)  
Jennifer Boucher (Haverhill, Alternate)  
Carl Martland (Sugar Hill)  
Michelle Cormier (Randolph)  
Kelly Robitaille (Albany)  
Ray Gorman (Colebrook)  
Harry Juergens, (Stratford)  
Stanley judge (Shelburne)  
Robin Irving, (Lancaster)  
Mark Decoteau (Waterville Valley)  
Emily Benson (Jefferson, Virtual)  
Nick Altonaga (NCC)  
William Rose (NHDOT, Virtual)

3. Approve Meeting Minutes:
  - a. April 21, 2022 \*\*
  - b. July 19, 2022 \*\*

Nick Presented the two sets of meeting minutes for the members present.

Robin Motioned approved the minutes from April 21<sup>st</sup> and July 19<sup>th</sup>, 2022 as written.  
Brigitte Seconded.

Carl mentioned that the minutes were well done. The detail is appreciated.

Motion Carried.

#### 4. Ten Year Plan

Nick Presented the Information regarding the Ten Year Plan.

##### a. Review & Approve Criteria Weights

Nick Presented the Criteria and the weights. He explained the internal process for weight-setting and how the criteria factor into the scoring process.

Stan mentioned that in the past we reviewed corridors highly. There has been relative sensitivity about the Rte 2 roadway.

Brigitte Motioned to approve the Criteria weights as presented.

Emily Seconded.

Motion Carried.

##### b. Review & Approve Project Rankings

Nick Presented the Project Rankings and Scores set by NCC staff. He explained that these are the draft results, the TAC can amend these or put forward other priorities. The Top Scoring Projects were:

1. Shelburne – Rte. 2 Flood Mitigation
2. Gorham – NH16 Walkability Improvements
3. Randolph – Rte. 2 and Randolph Hill Road Turning Lane
4. Conway – NH16 and Intervale Cross Rd Intersection

Carl: Route 2 is part of the Scenic Byway and it is a beautiful and important stretch of road.

Michelle: Being included as part of a Hazard Mitigation Plan definitely deserves a high priority.

Emily: Can speak towards Conway, Speed drops in the area but there is a hotel developing going in which will have an impact.

Robin: Question about the Whitefield Project. Would that rail bed restoration impact the Gorham rail and/or other talks of regional rail?

Michelle: No that will be a different route.

Carl: NH135 is part of the Connecticut River Byway.

Michelle: Are there any previous proposals that were not brought forward that are in the running?

Nick: Last cycle there were a few that did not move forward, but there has been no movement on including them in this round.

Robin: How does the Internal scoring work and TAC Member scoring?

Carl: Previously, members were invited to score the projects. The past few cycles have had TAC members invited to weigh the criteria and NCC staff score the projects. Has worked well in this fashion.

William: There is a caveat regarding any on-deck list of projects. You will need to extend engineering review to any project that may be sent forward to NHDOT. Engineering can be done by an outside firm. You have done well regarding the criteria and the rankings.

William provided procedural comments:

RPCs provide the priority projects

Recommend the list within the allocation + two additional projects

Meaningful conversation between NCC/NHDOT/TAC is important.

Engineering review is required because it is helpful to scope, plan, and implement projects. And prevents these scenarios where information is not clear.

The Gorham Main St/Rte. 16 project seems to be done by a licensed engineer due to the estimates sheet.

Not sure if the Lincoln project comes in after Conway, as the TYP is a major way for infrastructure to be addressed at a local level.

There is also a specific pot of funding for corridor studies. Lincoln could be directed to that funding.

- A 2.5 mile corridor is very small
- NCC could undertake a detailed and expanded study

William: You can have the On-call engineer take a separate look at the project if it was already scoped by an engineer. As for NH135, if a roadway was imminently in danger, we would have the district involved heavily. Suggest checking in with Phil at District 1 regarding that section of roadway.

Brigitte Motioned to approve the Ten-Year Plan proposal rankings as presented.

Ray Seconded.

Stan: Please let the record show that this item was presented prior to the motion being made.

Motion Carried.

Nick asked the group how they would like Monroe to proceed.

Brigitte: Have Monroe talk to the District Engineer.

Robin: I support the Top four. Suggest having the lower four reassess and provide additional detail.

Michelle: Very interested in and supportive of the Whitefield Proposal.

Brigitte: Rte. 2 could be very complicated to implement.

Ray: Colebrook is five years into our process.

Brigitte: Not quite clear where we are with our process. It would be good to have Carina involved so she is aware of the corridor funding.

Robin Motioned to forward the top four ranked projects to the On-Call Engineer and NHDOT for consideration under the Ten-Year Plan and have North Country Council reach out to the other applicants for additional information to add a supplemental project to the Ten-Year Plan Submittal.

Brigitte Seconded.

Motion Carried.

## 5. Updates

### a. NCC Projects

RSMS Special Project in Berlin is taking place. It is a big project but hope to have the first fully completed data collection and forecasting effort in the North Country. Look forward to more RSMS projects in the future.

Traffic Count program has had some issues. Hiccups from staffing side and NHDOT direction and timeliness of information.

### b. Scenic Byways

Carl reported that The Scenic Byways Award nominations are open right now. Many things are eligible such as historic markers, buildings, viewsheds. Communities and residents can nominate a place for it.

c. BIL/IIJA Funding opportunities

Nick provided a quick overview of the BIL/IIJA. Many grant opportunities through FHWA and USDOT. Many dealing with walkability, reconnecting communities, and improving infrastructure, and transit.

d. Updates from Communities

Haverhill: Submitted an Safe Streets and Roads for All (SS4A) Grant application for a Safety Action Plan.

Sugar Hill: Solar Array and possible pop-up going in to see about dealing with traffic. Federal funding for Red-listed bridges has been helpful.

Randolph: Engineering ongoing for Durand Rd Reconstruction (Town road, ineligible for Federal Funding).

Albany: TYP project coming due. Expecting a heated public meeting in a couple weeks. This would be for road widening and rumble strips along NH16 (original scope of project). Looking for immediate help but TYP project would be a large reconstruction effort.

COlebook: Main Street Reconstruction bidding id going out. Expect construction sometime next year (late start). Sewer system and solar are coming along as well.

Waterville Valley:

- Bidding out 1.5 mile project – 3 bids received, took lowest, got it within budget with HEB. Now on schedule to pave next spring.
  - Consists of most of the main loop in the Town Center.
  - Will need to get an engineering estimate for additional paving.
  - Have a priority list to continue working in sections.
- Sewer Treatment Plant rebuild coming up (estimated at \$3-4mil)

Stratford: Beginning stages of a sidewalk study for North Stratford village.

Shelburne:

- We have seven (7) high flushing streams. Focusing on priority streams.
- Very active energy committee that is studying options
- Solar replacement activities look very promising.
- Androscoggin Valley connections have been positive.

Northumberland: The covered bridge project – Always seeking funding.

Lancaster:

- Partnering with hydrogen plant to set up charging stations in town
- Lancaster should have the plant due to the location
- What is the status of funding for electric charging stations?
- Rte. 3 corridor mural project has been connecting many towns. Making great progress.

Jackson:

- TC unit located near my house.
- Formed a facilities committee to look at different facilities and infrastructure
- Hoping to bring forward projects with communication with taxpayers
- Stacey Dahl from NCC is presenting the Resiliency Plan on 9/27/22
- Valley Cross Road Bridge Study – It has been impacted by recreation and tourism.

#### 6. Regional Transportation Plan Update \*\*

Nick provided a brief update on the RTP Update. He will be getting an updated draft of the Plan for next meeting. It has been on the backburner due to the priority of the TYP process.

#### 7. Other Business

#### 8. Adjourn

Meeting adjourned at 11:45AM.

**\*\*Indicates vote of the TAC is required**

***An in-person quorum (7) is needed in order to conduct any votes, so please plan to attend if you are willing and able. If this is not possible, please use the information on the following page to attend virtually. While attending in-person, please wear a face covering for the duration of the meeting and keep a safe distance between yourself and others. Thank you.***

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